

Terms of Reference

ENAC	Enrolled Nurses Accreditation Committee
MAC	Midwife Accreditation Committee
NPAC	Nurse Practitioner Accreditation Committee
RNAC	Registered Nurses Accreditation Committee
Director Accreditation Services: Dr Margaret Gatling	

Terms of Reference
Purpose / Objectives:
To promote and protect the health of the community by reviewing the assessment outcomes of nursing and midwifery programs of study leading to registration/endorsement undertaken by appointed ANMAC assessment teams and make recommendations regarding the accreditation to the CEO.
Key Activities and Deliverables:
<ul style="list-style-type: none"> To review the reports and recommendations from accreditation assessment teams and ensure that there is sufficient evidence that a program being assessed meets the relevant accreditation standards. To make recommendations to the CEO concerning whether accreditation should be granted, granted conditionally or not granted. To review, ratify and provide advice on substantial complaints and monitoring reports. Review standards and explanatory notes on an adhoc basis. <p>Chair:</p> <ul style="list-style-type: none"> The Chair shall direct the meeting, summarising key decisions and recommendations from each member. <p>Deputy Chair:</p> <ul style="list-style-type: none"> The Deputy Chair shall carry out the duties of the chair in their absence.
Performance Measures:
<ul style="list-style-type: none"> A review of the Committee's performance, of the collective and individuals (non-identified), will be conducted on an annual basis for quality improvement. All assessment activities will be conducted in accordance with Committee Governance.
Interactions with Key Stakeholders:
<ul style="list-style-type: none"> Australian Nursing and Midwifery Accreditation Council Education Providers Assessment Team representative

Meeting Protocols:
<ul style="list-style-type: none"> • The Committees will meet monthly (NPAC Meets Bimonthly). Additional meetings may be called by Director Accreditation Services as and when required. • Papers for the committee meetings will be distributed eight days before the committee meeting. • Additional items may be included at late notice if approved by the Director Accreditation Services. • Relevant papers to be reviewed before committee meeting. • Program questions for Associate Directors to be sent to Administration Officer three days before the meeting. • Attendance at committee meetings via Zoom (circular resolutions, Face to Face). • A quorum will consist of half the members plus one (1). • If absent with apology, to email comments regarding items on the agenda
Membership:
<p>All Committee Members must be a Registered Nurse or Midwife with NMBA.</p> <ul style="list-style-type: none"> • Academic Experts with particular skills, knowledge and experience in curriculum development. • Clinicians (or clinical managers) with expertise relevant to Committee • Senior education experts with particular skills, knowledge and experience in curriculum development. <p>NPAC: Academic / clinician expert with expertise relevant to Pharmacy.</p> <p>ENAC: Academic / clinician expert with expertise relevant to Prescribing.</p>
Attendees:
<ul style="list-style-type: none"> • Associate Director responsible for the accreditation assessments to be reviewed by the Committee. • Assessment Team Chair responsible for the accreditation assessments to be reviewed by the Committee. • Director Accreditation Services. • Administration Officer, Accreditation Services.
Term:
<p>Chair / Deputy Chair will be appointed for a period of two years with an option of a second term of up to three years at the discretion of the CEO.</p> <p>Members will be appointed for a period of two years with an option of a second term of up to three years at the discretion of the CEO.</p>