

Position Description for Non- Member Director with Expertise in the Vocational Education and Training Sector

Director Role

Non- Member Director with understanding and expertise in the Vocational Education and Training Sector.

Competencies - Role related

- Expert knowledge and understanding of the Vocational Education and Training System in Australia and the fundamentals that are designed to deliver workplace specific skills and knowledge based competencies.
- Expert knowledge of the Australian Qualifications framework, the Australian quality Training Framework and the function of industry training packages and how these relate to the education and registration of enrolled nurses in Australia.
- Expert knowledge of the quality assurance requirements for Organisations to register to provide training for Australian and overseas students.
- An ability to provide expert knowledge to Board deliberations on issues that may arise in relation to the accreditation of nursing programs in the Vocational Education and Training Sector.
- An understanding of the role and function of the key strategic players in the Vocational Education and Training System such as the Ministerial Council of Tertiary Education and Employment; the National Quality Council; State Training Authorities; Skills Australia; Industry Skills Councils.

Competencies - General

- Knowledge of a director's responsibilities - includes an understanding of the role as well as the legal, ethical, fiduciary and financial responsibilities;
- Governance and strategic performance – the ability to ensure that effective board governance and strategic performance processes are in place that contribute to a high performing Board.
- Finance Audit and Risk - the ability to read and comprehend the company's accounts, financial material presented to the board, financial reporting requirements and some understanding of corporate finance and risk management.
- Strategic expertise - the ability to review the strategy through constructive questioning and suggestion and contribute to the effective decision making of the board;
- Managing people and achieving change - experience in current management thinking on employment branding, engagement, strategic vision and stakeholder communication; experience in executive remuneration and compensation;
- Health Industry knowledge - experience in similar organisations or industries.

Competencies – Personal

- Integrity - fulfilling a director's duties and responsibilities, acting ethically, appropriate independence, putting the organisation's interests before personal interests;
- Collaborative yet curious and courageous - a director must be able to function as an effective team member but also must have the curiosity to ask questions and the

courage to persist in robust discussion with management and fellow board members where necessary;

- Emotional intelligence - as well as self-awareness and self-management, a director needs to demonstrate empathy manifested through strong interpersonal skills. A director must work well in a group, listen well, be tactful yet able to communicate a cogent and candid viewpoint;
- Commercial judgment and instinct - a director needs to demonstrate good business instinct and acumen and can assimilate and synthesise complex information;
- An active contributor with genuine interest in the organisation and its business.

Remuneration and benefits

Remuneration	As per the ANMAC Remuneration Policy
Travel and other expenses	As per the Expenses Policy
Other	As per the Board Charter

Further reading

- [ANMAC Annual Report](#)
- [ANMAC Website](#)
- [ANMAC Constitution](#)