

ANMAC Committee Terms of Reference

ENAC	Enrolled Nurses Accreditation Committee
MAC	Midwife Accreditation Committee
NPAC	Nurse Practitioner Accreditation Committee
RNAC	Registered Nurses Accreditation Committee
Approved by Chief Executive Officer ANMAC:	

Terms of Reference
<p>Purpose / Objectives:</p> <p>The Accreditation Committee will provide recommendations to ANMAC regarding the functions of accreditation and monitoring of Nursing and Midwifery programs as per the National Law:</p> <ul style="list-style-type: none"> • Accredit programs of study as provided for in section 48 of the National Law • monitor programs of study as provided for in section 50 of the National Law <p>The Committee will act impartially and in the interests of public safety.</p>
<p>Key Activities and Deliverables:</p> <ul style="list-style-type: none"> • To review the reports and recommendations from accreditation assessment teams and ensure that there is sufficient evidence that a program being assessed meets the relevant accreditation standards. • To make recommendations to the CEO concerning whether accreditation should be granted, granted conditionally or not granted. • To review, ratify and provide advice on substantial complaints and monitoring reports. • Review standards and explanatory notes on an ad hoc basis. • Chair: The Chair will direct the meeting, summarising key decisions and recommendations from each member. • Deputy Chair: The Deputy Chair will carry out the duties of the chair in their absence.
<p>Performance Measures:</p> <ul style="list-style-type: none"> • A review of the Committee's performance, of the collective and individuals (non-identified), will be conducted on an annual basis for quality improvement. • All assessment activities will be conducted in accordance with Committee Governance.
<p>Interactions with Key Stakeholders:</p> <ul style="list-style-type: none"> • Australian Nursing and Midwifery Accreditation Council • Education Providers • Assessment Team representatives

<p>Meeting Protocols</p> <ul style="list-style-type: none"> • The Committees will meet monthly. Additional meetings may be called by Director Accreditation Services as and when required • Papers for the committee meetings will be distributed eight working days before the committee meeting • Additional items may be included at late notice if approved by the Director Accreditation Services • Relevant papers to be reviewed before committee meeting • Program questions for Associate Directors to be sent to Administration Officer three days before the meeting • Attendance at committee meetings via Zoom • Out of session recommendations may be made by circular resolution • A quorum will consist of half the members plus one (1). • If absent with apology, member to email comments regarding items on the agenda to the Secretariat
<p>Membership:</p> <p>The Accreditation Committee will consist of seven members which will include:</p> <ul style="list-style-type: none"> • One nursing/midwifery (as appropriate to the Committee) academic with extensive experience in tertiary nursing/midwifery education in Australia who will act as Chair of the committee • Three nursing/midwifery academics with particular skills, knowledge and experience in curriculum development and assessment methods for nursing and or midwifery entry to practice programs • One practising nursing /midwifery clinician with experience in clinical education • One member with expertise in interprofessional learning, assessment or accreditation from a non-nursing or midwifery profession* • One member who identifies as Aboriginal and/or Torres Strait Islander with demonstrated connection to Country and community <p>Notes:</p> <p>Nursing/midwifery members must be registered with NMBA</p> <p>*On NPAC the member must be from pharmacy profession</p> <p>*On MAC it is desirable that the member has experience of midwife prescribing</p>
<p>Attendees:</p> <p>The following personnel will be in attendance at each accreditation meeting Director Accreditation Services Accreditation Services (Secretariat).</p> <p>The following personnel may be requested to attend for clarification of any issues related to the assessment.</p> <ul style="list-style-type: none"> • Associate Director responsible for the accreditation assessments to be reviewed by the Committee. • Assessment Team Chair responsible for the accreditation assessments to be reviewed by the Committee.
<p>Term:</p> <p>Chair / Deputy Chair will be appointed for a period of two years with an option of a second term of up to two years at the discretion of the CEO.</p> <p>Members will be appointed for a period of two years with the possibility of extension at the discretion of the CEO.</p>