

TERMS OF REFERENCE

Enrolled Nurse Accreditation Committee – Terms of Reference

PURPOSE:

To promote and protect the health of the community by reviewing the assessment outcomes of enrolled nurse programs of study leading to registration undertaken by appointed ANMAC assessment teams and make recommendations regarding their accreditation to the CEO.

OBJECTIVES:

- To review the reports and recommendations from accreditation assessment teams and ensure that there is sufficient evidence that a program being assessed meets the accreditation standards.
- To make recommendations to the CEO concerning whether accreditation should be granted, granted conditionally or not granted.
- To recommend the establishment of a review panel if irreconcilable differences arise between the accreditation committee (and assessment team) and an education provider.
- To review, ratify and provide advice on monitoring reports and rating.

MEMBERSHIP:

- Senior education expert (with particular skills, knowledge and experience in curriculum development) nominated by the VET sector
- Senior education expert (with particular skills, knowledge and experience in curriculum development)
- Academic Expert
- Senior education expert (with particular skills, knowledge and experience in curriculum development)
- Senior education expert (with particular skills, knowledge and experience in curriculum development) from Higher Education sector
- Clinician (or clinical manager) with expertise relevant to course being accredited - EN nominated by National Enrolled Nurse Association(NENA)
- Clinician (or clinical manager) with expertise relevant to course being accredited - nominated or selected from expressions of interest
- Senior education expert (with particular skills, knowledge and experience in curriculum development)
- Senior education expert (with particular skills, knowledge and experience in curriculum development)

IN ATTENDANCE:

- Associate Director for Professional Programs responsible for the accreditation assessments to be reviewed by the Committee
- Assessment Team Chair responsible for the accreditation assessments to be reviewed by the Committee
- Director of Accreditation Services
- Manager Accreditation Services
- Chief Executive Officer ANMAC

TERM:

Members will be appointed for a period of 3 years with an option of a second term of three years. Further extension of term will be at the discretion of the CEO.

MEETINGS:

As scheduled according to availability of members and need.

QUORUM:

A quorum will consist of half the members plus one (1).

SECRETARIAT:

Executive Officer – Office of the CEO

REPORT TO:

Chief Executive Officer of ANMAC.

EVALUATION:

Annual evaluation will be conducted to review the terms of reference and the Committee's performance, for the purposes of quality improvement.