

Position Description for Non- Member Director with Expertise in the Vocational Education and Training Sector

About the Australian Nursing and Midwifery Accreditation Council

The Australian Nursing and Midwifery Accreditation Council (ANMAC) is an independent not-for-profit company limited by guarantee. ANMAC is a charitable institution established to advance the education, training and professional competence of nurses and midwives. ANMAC does this by:

- (i) acting as an independent accreditation entity (including acting as an external accreditation entity under the National Law)
- (ii) upholding the objectives of the national registration and accreditation scheme outlined in section 3 of the Schedule to the National Law
- (iii) assessing the qualifications and skills of internationally qualified nurses and midwives who wish to migrate to Australia
- (iv) advising and making recommendations to government bodies, professional and other organisations, on matters relating to the education, training and competence of nurses, midwives and other health professionals as required
- (v) anything ancillary to the objects referred to above.¹

Governance

ANMAC operates under the framework of its Constitution and is governed by a Board of nine Directors.

Five Member Directors from the following organisations

- Australian College of Midwives
- Australian College of Nursing
- Australian Nursing and Midwifery Federation
- Congress of Aboriginal and Torres Strait Islander Nurses and Midwives
- Council of Deans of Nursing and Midwifery (Australia and New Zealand)

Four Non-Member Directors consisting of:

- Two community Directors
- A Director who is an expert in accreditation of health professional's education programs
- A Director who is an expert in education in the vocational education and training sector

ANMAC's strategic objectives are:

- quality evidenced based standards, accreditation and assessment
- engaged stakeholders
- sound governance framework
- strong financial position

¹ Taken from the Objects of the ANMAC Constitution

Director Role

This position description is for a non-member Director with understanding and expertise in the vocational education and training sector.

Competencies - Role related

Expert knowledge of:

- the vocational education and training sector in Australia and the fundamentals that are designed to deliver workplace specific skills and knowledge based competencies
- the Australian Qualifications framework, the Australian Quality Training Framework and the function of industry training packages and how these relate to the education and registration of enrolled nurses in Australia
- the quality assurance requirements for organisations to register to provide training for Australian and overseas students.

The ability to:

- provide expert knowledge to Board deliberations on issues that may arise in relation to the accreditation of nursing programs in the vocational education and training sector
- understand the role and function of the key strategic players in the Vocational Education and Training System such as the Ministerial Council of Tertiary Education and Employment, the National Quality Council, state training authorities, Skills Australia and industry skills councils.

Competencies - General

- Knowledge of a Director's responsibilities - understanding the role as well as its legal, ethical, fiduciary and financial responsibilities
- Governance and strategic performance – ensuring effective Board governance and strategic performance processes are in place contributing to a high performing Board
- Finance audit and risk - comprehending the company's accounts and financial material presented to the Board, financial reporting requirements and some understanding of corporate finance and risk management
- Strategic expertise - reviewing the strategy through constructive questioning and suggestion, and contributing to the effective decision making of the Board
- Managing people and achieving change - experience in current management thinking on employment branding, engagement, strategic vision and stakeholder communication; experience in executive remuneration and compensation
- Health industry knowledge - experience in similar organisations or industries

Competencies – Personal

- Integrity - fulfilling a Director's duties and responsibilities, acting ethically, appropriate independence, putting the organisation's interests before personal interests
- Collaborative yet curious and courageous - a Director must be able to function as an effective team member but have the curiosity to ask questions and the courage to persist in robust discussion with management and fellow Board members where necessary

Competencies – Personal (cont.)

- Emotional intelligence, self-awareness and self-management - demonstrate empathy manifested through strong interpersonal skills, working well in a group, be tactful and able to communicate a cogent and candid viewpoint
- Commercial judgment and instinct - Demonstrate good business instinct and acumen and can assimilate and synthesise complex information
- An active contributor with genuine interest in the organisation and its business

Remuneration and benefits

Remuneration	As per the ANMAC Remuneration Policy
Travel and other expenses	As per the Expenses Policy
Other	As per the Board Charter

Further reading

- [ANMAC Annual Report](#)
- [ANMAC Website](#)